

**Hotel Reservation Form**

**23<sup>rd</sup> Congress of the Asian Pacific Society of Respirology**

**第 23 屆亞太呼吸學國際會議**

**APSR 2018**

**November 29<sup>th</sup> to December 2<sup>nd</sup>, 2018**

**Attention: Howard Plaza Hotel Taipei –Sales Dept. Ms. Charity Kao**

**Tel: 886-2-2326-7527 Fax: 886-2-2708-2376**

**E-mail: [charity\\_kao-tp@howard-hotels.com.tw](mailto:charity_kao-tp@howard-hotels.com.tw)**

New Booking  Amendment  Cancellation

Date :        /        /

**A. Guest Details (Please TYPE or PRINT Clearly in CAPITAL LETTERS)**

Salutation:  Mr.  Mrs.  Ms.  Dr.  Prof.

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Company Name: \_\_\_\_\_ Nationality: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Arrival Date (mm/dd): \_\_\_\_\_ Flight No : \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Departure Date (mm/dd): \_\_\_\_\_ Flight No : \_\_\_\_\_ Departure Time: \_\_\_\_\_

**B. Room Type**

<input type="checkbox"/> Superior King (one big bed)	NT\$ 4,600+10% (with <b>ONE</b> daily buffet breakfast)
<input type="checkbox"/> Superior Twin (two single bed)	NT\$ 5,000+10% (with <b>TWO</b> daily buffet breakfast)
<input type="checkbox"/> Deluxe King (one big bed)	NT\$ 4,900+10% (with <b>ONE</b> daily buffet breakfast)
<input type="checkbox"/> Deluxe Twin (two queen size bed)	NT\$ 5,800+10% (with <b>TWO</b> daily buffet breakfast)
<input type="checkbox"/> Rosewood Club Superior King (one big bed)	NT\$ 5,200 +10% (with <b>ONE</b> daily buffet breakfast & Executive Floor Treatment)
<input type="checkbox"/> Rosewood Club Superior Twin (two single bed)	NT\$ 5,600 +10% (with <b>TWO</b> daily buffet breakfast & Executive Floor Treatment)
<input type="checkbox"/> Rosewood Club Deluxe King (one big bed)	NT\$ 5,500 + 10% (with <b>ONE</b> daily buffet breakfast & Executive Floor Treatment)
<input type="checkbox"/> Rosewood Club Deluxe Twin (two queen size bed)	NT\$ 6,300 + 10% (with <b>TWO</b> daily buffet breakfast & Executive Floor Treatment)
<input type="checkbox"/> Rosewood Club Junior Suite (one big bed)	NT\$ 6,600 +10% (with <b>ONE</b> daily buffet breakfast & Executive Floor Treatment)
<input type="checkbox"/> Rosewood Club Deluxe Suite (one big bed)	NT\$ 6,900 +10% (with <b>ONE</b> daily buffet breakfast & Executive Floor Treatment)

- Official check-in time is at 15:00 p.m. and check-out time is at 12:00 p.m.. Check-in require prior to 12:00 p.m. will subject to additional one night room charge.
- The above rates are inclusive of complimentary benefits as follows :  
In room internet access, hotel compliments, daily newspaper, one welcome drink per stay, daily two bottle of mineral water, access to the health club at 4th floor.
- Extra bed (without breakfast) is charged at NT\$1500+10%/ per extra bed/ per night. Buffet Breakfast is charged at NT\$400+10%/per person.

Extra bed is NOT APPLICABLE for **superior king** 、 **Rosewood Club Superior King** & **Rosewood Club Superior Twin** type.

- Executive Floor Treatment inclusive: Priority luggage handling by Concierge, Complimentary Buffet Breakfast served at The Rosewood Restaurant on the 4<sup>th</sup> floor ( 07:00 – 10:00 AM), Complimentary Happy Hour at Rosewood Lounge ( 17:30 – 20:00 ), Complimentary 4 bottles of mineral water daily, Free usage of Internet at Rosewood Lounge, Free 2 hours usage of Lounge Conference Room per day during the stay, Free rental of fax machine in room ( on request ), Free in-room Broadband Internet access, Free City call, Free laundry and pressing of one business attire per stay, Free shoeshine service, Late check out to 15:00 subject to availability & Free Minibar.
- The Hotel will send a written confirmation upon receipt of the completed form.
- Rooms are available on a first-come, first served basis. Reservations are NOT confirmed until the hotel sends a confirmation number.

### C. Airport Transportation (from Taoyuan airport to hotel)

- Limousine at NT\$1,995 per car per trip for a maximum of 2 passengers with one luggage each; the number of persons: \_\_\_\_\_
- Private seven-seated van at NT\$2,500 per car per trip for a maximum of 5 passengers with one luggage each; the number of persons: \_\_\_\_\_
- Guest Own Arrangement

\*Airport pick-up service must be guaranteed by credit card and changes to arrival time notified at least 3 hours in advance to avoid a "No Show" charge.

### D. Guarantee Information

Credit Card:  Master Card  Visa  JCB  AE  Diners

Card No: \_\_\_\_\_ Expiry Date: \_\_\_\_/\_\_\_\_ (MM/YY)

Card Holder Name (printed): \_\_\_\_\_ Security Code:

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- No reservation will be accepted without credit card details. In case of no-show on the arrival date or cancellation within 72 hours of the arrival date, one night deposit will be charged.
- Above listed rates are only applicable from **November 28 to December 03, 2018.**
- Please fill this form out, fax or email back to us to make accommodation reservation. Kindly, return it by **November 12, 2018** to receive this special accommodation offer. The Howard Plaza Hotel Taipei will send a written confirmation upon receiving of this form. We look forward to serving you and please do not hesitate to contact us if you inquire further assistance.